



## Job Description

**Position:** Mental Health Recovery Worker  
**Location:** Trevayler, Derby  
**Reports to:** The Project Manager

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### Position purpose

- To assist in the care, support and supervision of service users.
- Participate in the development of life and social skills and in the associated administration of running a registered project in the community.
- To work on a shift basis, undertaking sleep-in and on-call duties as required by the rota.

### Principal responsibilities

#### Support and rehabilitation services

- Assist in the service user assessment process.
- Act as Keyworker for nominated service users, including drawing up individual service user plans and working closely with the multi-disciplinary support team.
- Provide support and assistance to all service users as the need arises with a particular emphasis on developing life and social skills.
- Assist in the domestic activities involved in the running of the project.
- Facilitate group meetings as required.
- Maintain professional boundaries of conduct at all times.
- Contribute towards a culture and environment which respects the dignity, independence and choice of each service user and acting at all times within the spirit of 2Care's Equal Opportunity Policy.

#### Administration

- Maintain records as required in relation to all service users.
- Assist in maintaining records as required of a Registered Home.
- Maintain health and safety standards at work.
- Participate in the purchasing, stock taking and budgeting processes for items needed within the Project as required.

#### Other

- To undertake any other duties appropriate to the post.

## Benefits

<b>Starting salary:</b>	£16,621 (incremental scale)
<b>Annual salary review:</b>	1 April
<b>Sleep-in payment:</b>	£30.00 per night
<b>Bleep cover:</b>	£20.00 per duty, as required
<b>Hours of work:</b>	37.5 per week (excluding sleep-in duties)
<b>Annual leave entitlement:</b>	25 days + 8 public holidays per annum
<b>Benefits:</b>	First rate life assurance cover, 3 times annual salary
<b>Pension scheme:</b>	Company pension after 12 months service ( <i>final salary scheme</i> )
<b>Total anticipated first year's earnings:</b>	circa £18,800k