



Job Description

Position: Mental Health Recovery Worker
Location: Longview House, Merseyside
Reports to: The Project Manager

Position purpose

- To assist in the care, support and supervision of service users.
- Participate in the development of life and social skills and in the associated administration of running a registered project in the community.
- To work on a shift basis, undertaking sleep-in and on-call duties as required by the rota.

Principal responsibilities

Support and rehabilitation services

- Assist in the service user assessment process.
- Act as Keyworker for nominated service users, including drawing up individual service user plans and working closely with the multi-disciplinary support team.
- Provide support and assistance to all service users as the need arises with a particular emphasis on developing life and social skills.
- Assist in the domestic activities involved in the running of the project.
- Facilitate group meetings as required.
- Maintain professional boundaries of conduct at all times.
- Contribute towards a culture and environment which respects the dignity, independence and choice of each service user and acting at all times within the spirit of 2Care's Equal Opportunity Policy.

Administration

- Maintain records as required in relation to all service users.
- Assist in maintaining records as required of a Registered Home.
- Maintain health and safety standards at work.
- Participate in the purchasing, stock taking and budgeting processes for items needed within the Project as required.

Other

- To undertake any other duties appropriate to the post.

Benefits

Starting salary:	£16,404 (incremental scale)
Annual salary review:	1 April
Sleep-in payment:	£30.00 per night
Bleep cover:	£20.00 per duty, as required
Hours of work:	37.5 per week (excluding sleep-in duties)
Annual leave entitlement:	25 days + 8 public holidays per annum
Benefits:	First rate life assurance cover, 3 times annual salary
Pension scheme:	Company pension after 12 months service (<i>final salary scheme</i>)
Total anticipated first year's earnings:	circa £18,000K